Assessment Procedures of Add on/Certificate/Value added Programs
Session 2023-2024

The following courses are offered to the students:-

Sr. No.	Course Name	Offering Department
01.	Tally and ERP9	Department of Commerce
02.	Business English	Department of Commerce, Management & Computer
03.	Editing & 2D Animation	Department of Computer
04.	Entrepreneurial Development	Department of Management
05.	Mathematical Aptitude	Department of Commerce, Management & Computer

Duration: 30 Hours

Components of Continuous internal evaluation:-

Components	Marks
Attendance	20
Test paper	30
Total	**50**

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Assessment Procedure

Assessment Procedure Add on course in **Tally and ERP9 for Commerce Department, Editing & 2D Animation for Computer Science Department, Entrepreneurial Development for Management Department and Business English & Mathematical Aptitude for Commerce, Management & Computer Science Department** conducted by the Skill Development Cell self financing by collaborating with **IGEN Solutions**. It is a 30 hours duration course. The classes were conducted in online mode, students get an opportunity to study about the theoretical aspects of the online class and also provided practical sessions in online mode. After completing the 30 Hours classes, an examination were conducted in google form which consists 30 questions (30 Marks) and each question carry 1 mark and those who performed well in the examination received the course completion certificate. An online examination were conducted among the students in order to identify their calibre in the course and also evaluated the knowledge they gained through this course.

Assessment of Course is done as per the following Scheme of distribution of marks:-

For each paper 30 marks are set apart for continual internal evaluation and 20 marks are set for attendance for **Tally and ERP9 for Commerce Department, Editing & 2D Animation for Computer Science Department, Entrepreneurial Development for Management Department and Business English for Commerce, Management & Computer Science Department**. Total 35% marks should be secured for a pass in the course.

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Dr.Charu Sharma

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